

CFA Driver Discipline System

Why/How?

1. Address Negative Behavior
2. Implement Discipline
3. Meet with individual
4. Redirect Behavior
5. Revoke Driving Privileges

Infraction

Not refilling gas if under ½ Tank (150 miles or less) - 1 Point

Eating in the car - 1 Point

Leaving a mess in the car (Crumbs, Trash, etc.) - 1 Point

Not updating capacity when going driving for (CARES, Catering, Inventory) - 1 Point

Not being productive when there are no orders (Stocking, Running, etc.) - 1 Point

Not taking break at scheduled time - 1 Point

Late to shift - 1 Point

Uniform (Phone) - 1 Point

Locking key in the car away from the restaurant - 1 point

Missing at least 1 whole item in 1 delivery order - 1 point

Not taking ownership of delivery mistakes - 1 point

1 call from a guest saying they did not receive their food and no picture to prove the food was left exactly where the guest wanted it/picture does not prove their food was left exactly where they wanted it - 1 point

Taking a key home - 1 point

Point System

3 Points - 2 week suspension from driving

5 Points - Driving privileges revoked indefinitely

(* All infractions subject to review) (wipe slate clean after 100 hours of driving no offenses)